



Costume Society of America

Education • Research • Preservation • Design

Thank you for your interest in the
**2009 Stella Blum Research
Grant**

Grant Period extends from 9/1/2009 - 9/1/2010

Enclosed are:

- Guidelines and Grant Application
- Recommendation Forms (two copies)
- Membership Application (if needed)

***With the compliments of the Costume Society of
America***

390 Amwell Rd, Suite 430
Hillsborough, NJ 08844

(800) CSA-9447 or (908)359-1471

Fax (908)450-1118

www.costumesocietyamerica.com

**THE STELLA BLUM RESEARCH GRANT
GUIDELINES**

INTRODUCTION - The Costume Society of America advances the global understanding of all aspects of dress and appearance.

The STELLA BLUM RESEARCH GRANT furthers the following purposes of the Costume Society of America:

- To stimulate scholarship and encourage study in the rich and diverse field of costume.
- To disseminate information on dress and appearance.
- To raise the profile and credibility of the field of costume.
- To network among our members and with other people and organizations having costume interests.

The Research Grant is given in memory of Stella Blum, curator, educator, writer and scholar.

ELIGIBILITY

There are three eligibility requirements. Applicants must be:

1. Students matriculating, at the time of their funded research, in a degree program at an accredited institution, who are
2. Costume Society members in good standing, and who propose
3. Research projects in the field of North American costume.

Note: Student member annual dues are \$45. One membership form is included with this application. Forms are also available at www.costumesocietyamerica.com or by calling 800-CSA-9447 or by writing to the Costume Society of America, 203 Towne Centre Drive, Hillsborough, NJ 08844.

AMOUNT OF AWARD

The award is granted in amounts up to \$2,500. Coverage is limited to project support. Up to \$500 of this money may be budgeted to fund travel to a future CSA symposium for presentation of this research. Allowable costs include:

- Transportation to and from a research site (away from home or school)
- Living expenses at research site (away from home or school)
- Supplies such as film, photographic reproductions, books, paper and computer disks
- Postage and telephone
- Services such as typing, computer searches, graphics

NON-ALLOWABLE EXPENSES

- Living expenses while at home or school
- Tuition and materials for course work
- Overhead or indirect costs to any institution
- Salary
- Equipment such as cameras, typewriters, and tape recorders

- Transportation to regional or national meetings of the Costume Society
- Expenses incurred prior to the date of written notification of the award, including costs of preparing the application

JUDGING CRITERIA

Applications will be evaluated by 5 reviewers. The criteria for the grant to be kept in mind when evaluating are:

- Creativity and innovation
- Specific awareness of and attention to costume matters
- Impact on the broad field of costume
- Awareness of the interdisciplinary nature of the field
- Ability to successfully implement the proposed project in a timely manner
- Faculty advisor recommendation

Applicants are advised that their proposal must show a project that can be completed within the required time limits, with the research tools available, and for the budget indicated.

It is strongly suggested that the application narrative be carefully proofread and concisely written within the limit of 1,000 words. Because the Stella Blum Grant is for original research, projects of wider application will be favored over projects in which the student gains experience without the discovery of new knowledge for the field as a whole.

HOW TO APPLY

A complete application consists of:

- A cover sheet (on form provided- original and 5 copies)
- Full written proposal as outlined below (original and 5 copies)
- Budget (on form provided- original and 5 copies)
- Official transcripts of all college level course work
- Proof of current student enrollment (bursar's receipt or letter of acceptance)
- Recommendations: from two persons who are familiar with scholarly aptitude and performance of the applicant, one must be from research project supervisor (on form provided, to be sent separately by advisors)
- Letters of permission must be included from a museum site if the applicant intends to do research in its collections

The text of the full proposal should be typed double-spaced, no more than 1,000 words, and organized into the following clearly labeled sections:

- **Introduction** to research project; background and significance.
- **Purposes and goals** of the research; specific objectives of work to be accomplished; what questions will be answered.
- **Qualifications of researcher**; familiarity with subject; previous research experience; how will project benefit the student at this point in his/her academic career and in the long run.

- **Methodology;** structure of research design; sources to be consulted; name of research supervisor; project schedule. (One interim report will be required.)
- **Application;** scholarly presentation of results and the value of this information to the field of costume research.
- **Select bibliography** and related sources. (This is exclusive of the 1,000 words)

OBJECTIVES OF THE GRANT RECIPIENT

If the jury selects your grant proposal for funding, you will be responsible for the following:

- One Financial Report that outlines how monies are actually spent (receipts required)
- A final report that will be suitable for publication in Dress.

All applications must be postmarked no later than **May 1**. Transcripts and references must also be postmarked no later than **May 1**. Applicants will be notified when all support materials have been received. All applications and support materials will be confidential. Notification of results will be by letter by **August 1**.

The funded portion of the research project must be completed by **September 1 of the following year**. The applicant along with the application must request approval of any deviation in this schedule in writing. The Stella Blum Grant recipient will also be invited to present his or her research at the National Symposium of the Costume Society of America. (Note: Costume Society of America has first right of refusal to publish any research that was generated by the funding of this grant).

Inquiries and applications should be addressed to:

**Ann Wass
CSA Stella Blum Research Grant
5903 60th Avenue
Riverdale, MD 20737**

**THE STELLA BLUM RESEARCH GRANT
GRANT APPLICATION COVER SHEET**

PROJECT
TITLE _____

Name _____ Social Security
Number _____

Maiden Name (*if necessary to identify
transcripts*) _____

Present Address _____
e-mail address _____

Permanent Address (if different from above) _____

Telephone: Day _____
Evening _____

Summary of Education (send transcript for each college level institution):

| Name of Institution/ Dates Attended | Earned Degrees/ Dates | Major Field of Study | Current Degree Program | Previous Degrees |
|--|--------------------------|----------------------|------------------------|------------------|
| | | | | |
| | | | | |
| | | | | |

High School Name and Address

Year of High School Graduation (or equivalency recognition)

Honors, Awards,
Scholarships _____

Publications, if
any _____

Related professional activities, memberships, internships and
volunteer positions _____

Professional employment history, beginning with most recent:

| Company/Institution Name | Inclusive Dates | Position |
|--------------------------|-----------------|----------|
| | | |
| | | |
| | | |

Give below the names and addresses of two persons whom you have requested to write letters of recommendation

1) Research project supervisor:

2) Other:

Signature of Applicant

Date

THE STELLA BLUM RESEARCH GRANT
(Grant Application Continued)

BUDGET

Applicant's Name _____

(Round off to nearest dollar)

| | | | |
|---|--|--|--|
| <p>TRANSPORTATION <i>(to and from research site away from home or school)</i> Estimated Cost</p> <ul style="list-style-type: none"> • Indicate dates of travel and means of transportation. If using your own car, multiply estimated mileage by 55 cents. Indicate destinations. | Sub total | | |
| <p>LIVING EXPENSES at research site <i>(away from home or school)</i></p> <ul style="list-style-type: none"> • Food • Accommodations | _____ days x _____ _____ days x _____ | | |
| <p>SUPPLIES <i>(list each type you will use: film, photographic reproductions, books, paper, computer disks)</i></p> | Sub total | | |
| <p>POSTAGE, TELEPHONE <i>(toll calls)</i></p> | Sub total | | |
| <p>SERVICES <i>(list)</i></p> | Sub total | | |
| <p>OTHER <i>(list)</i></p> | Sub total | | |
| GRAND TOTAL | | | |

If you plan to use additional funds than those requested from the Costume Society of America, please state amount and source:

THE STELLA BLUM RESEARCH GRANT
Recommendation Form

PART I - TO BE COMPLETED BY STUDENT

_____ has applied for a STELLA BLUM RESEARCH GRANT to conduct a project on an aspect of North American costume entitled _____

I agree that the recommendation I am requesting will be held in confidence by the Costume Society of America, and I hereby waive any rights I have to examine it.

Yes No

Signature of applicant _____ Date _____

PART II - TO BE COMPLETED BY RECOMMENDER [attach additional pages if needed]

How long and in what capacity have you known the applicant?

Please describe applicant's qualifications (*scholarship, past academic performance, ability to complete projects, professional promise, importance of the research project*)

Name of recommender _____
Date _____

Position _____

Institution _____

Please return this form postmarked no later than May 1 to:

Ann Wass
CSA Stella Blum Research Grant
5903 60th Avenue
Riverdale, MD 20737
THE STELLA BLUM RESEARCH GRANT
Recommendation Form

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recommendation I am requesting in confidence, and I hereby waive
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___Yes ___No

Signature of applicant _____ Date

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Riverdale, MD 20737